

Portland State University  
Continuing Education  
Scholarship Information

**I. Establishment**

The Continuing Education (CEED) Scholarship was established at the behest of the Director in 2007.

**II. Purpose**

The CEED Scholarship is intended to provide financial assistance to part-time students, matriculated or non-matriculated, who demonstrate evidence of commitment to life-long learning, who do not qualify for other financial aid offered through Portland State University. The Scholarship is to be used for CEED courses and programs only.

**III. Criteria/Eligibility**

The Scholarship Committee will review *completed* letters of application and awards will be made on the basis of the following criteria.

- A. Applicant must meet criteria number 1 below and any two of the other 3 criteria (items 2-4).
  1. Fits the definition of a nontraditional student (over the age of 22), does not attend school full-time, and is fully independent of parental support.
  2. Is managing multiple roles, such as parent, worker, community volunteer, adult caregiver, in addition to going to school.
  3. Is financially self-supporting.
  4. Is not receiving financial support in terms of scholarship, company reimbursement, etc.
  
- B. Primary consideration will be given to the applicant who can demonstrate financial needs which do not meet traditional funding criteria, as suggested by the following examples:
  1. Applicant may need financial support while exploring educational options prior to beginning a program or for personal enrichment,
  2. Lacks credit to finish degree after some period of interruption in studies, or
  3. Not pursuing a degree at all but simply needs the knowledge or skills that CEED offers for own reasons, be they career-related or for personal enrichment.
  
- C. Whatever the nontraditional need, the applicant must convince the committee of their need through submission of a completed scholarship application. The typed or clearly printed application must present, in detail,

the applicant's educational and/or personal enrichment objectives and the plan to meet those objectives.

#### **IV. Award Description**

Awarding of scholarships is contingent on the availability of funds. Awards will vary according to identified needs but cannot exceed \$250 per student per term. Funds will be awarded as a fee waiver to cover tuition or course fees for one CEED course or program, credit or noncredit, either of which is to be completed within the term for which the scholarship is awarded.

#### **V. Application Deadline**

Applications must be received by the established deadlines; late applications will be considered on a funds available basis. Please make sure that you complete all parts of the application, as incomplete applications will not be considered. Type or print legibly.

For more information, please contact the Program Specialist for Program in which you are applying

#### **MAIL, FAX, or EMAIL SCHOLARSHIP APPLICATION TO:**

CEED Scholarship Committee  
c/o Julie Puris  
Continuing Education  
Portland State University  
PO Box 751  
Portland, OR 97207  
Email: purisj@pdx.edu  
Fax: 503-725-4628

#### **Deadlines for Academic Year 2008-09**

Term:	Classes Begin:	Applications Due: (by 5pm)	Decision Made:
Fall	September 28, 2009	September 7, 2009	September 14, 2009
Winter	January 4, 2010	December 14, 2009	December 21, 2009
Spring	March 29, 2010	March 15, 2010	March 22, 2010

**Portland State University**  
**CEED**  
**Scholarship Application**  
(The following application information will be kept confidential.)

Date: \_\_\_\_\_

**I. Personal Information**

Applicant's Name: \_\_\_\_\_

Email: \_\_\_\_\_

Address:  
\_\_\_\_\_

City/State/Zip:  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Social Security Number or PSU ID: \_\_\_\_\_

**II. Class/Program/Conference Information**

(Please provide information on the CEED class, program, or conference you plan to attend.)

Term: \_\_\_\_\_ Class Start Date: \_\_\_\_\_

Name of class, program, or conference you are attending: \_\_\_\_\_  
\_\_\_\_\_

Please provide the following as it applies to the class, program, or conference you are attending this term:

**Individual Course**

Cost: \_\_\_\_\_

**Total Program**

Cost: \_\_\_\_\_

**Please circle:**

Credit

Non-credit

Undergraduate credit

Graduate credit

**III. Scholarship Criteria**

(Please check all the criteria that apply to you. Applicant MUST meet criteria #1 and any two of the criteria numbered 2-4 to be eligible.)

I fulfill the following criteria:

- 1. Fits the definition of a nontraditional student (over the age of 22), does not attend school full-time, and is fully independent of parental support.
- 2. Is managing multiple roles, such as parent, worker, community volunteer, adult caregiver, in addition to going to school.
- 3. Is financially self-supporting.
- 4. Is not receiving financial support in terms of scholarship, company reimbursement, etc.

**IV. Education Background**

Please list the highest level of education attained, including last school attended and dates; if you have not attended college, please note reason(s) you believe you can be academically successful in a college-level course.

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Degree	Institution	Dates
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**Reason for Academic Success:**

**V. Employment Status**

What is your current employment status?

- Full-time
- Part-time
- Unemployed

Employer: \_\_\_\_\_

**VI. Other Awards and Financial Assistance**

Please list any other scholarships or financial assistance you may be receiving during the term in which you are applying, including any assistance from employer and family (parents, partner/wife/husband).

**VII. Financial Need (may use separate sheet, if necessary).**

- 1. Please state why financial assistance is needed**

**VIII. Educational or Personal Enrichment Objectives and Commitment  
(may use separate sheet, if necessary).**

Please describe your goals and how this class, program or conference will help you meet them.  
(i.e., Why is this important to you, why it is right for you and why you are right for it?)

Please sign and date this application below.

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Applicant's Signature

Date